

Health And Safety Policy Statement

Introduction

Armourcoat Limited will use its best endeavours, so far as is reasonably practicable, to ensure the Health, Safety and Welfare of all its Employees. Notwithstanding it is equally the duty of every Employee to exercise personal responsibility to do everything possible to prevent injury to himself/herself or others. Armourcoat Limited will make available all facilities necessary for safety training and will ensure the provision of safety equipment where necessary.

In order to implement this policy, each Divisional Manager will liaise with the Directors at regular intervals for the purpose of reviewing the policy and generally to ensure the Safety and Welfare of all their Staff.

All existing safety rules and procedures now obtaining will continue to apply but they will be reviewed from time to time and will be re-issued by the Company to comply with the requirements of the Health and Safety at Work Act of 1999 and any subsequent amendments thereto and generally to ensure the Safety and Welfare of all Employees.

The ultimate responsibility for the control of safety will rest with the Directors.

All matters relating to safety, health and welfare should in the first instance be referred to a Divisional Manager who will take immediate, appropriate action as necessary.

Hierarchical Responsibilities

It is the policy of the Company to comply with all existing legislation regarding the safety, health and welfare of all its Employees. Furthermore Armourcoat Limited will do everything so far as is reasonably practicable to protect other persons against risks arising out of the activities of Armourcoat's personnel to reduce the incidents of accidents and to do all that is reasonably practicable to ensure that each work place is made safe. To achieve this end it must be appreciated that every Employee has a legal obligation to comply with statutory regulations. Responsibility for each level of employment will be as follows:

Director - Managing

Principal Responsibilities

- 1 Initiate policy for the prevention of injury.
- 2 Direct the administration of the Company's Health and Safety Policy.
- 3 Keep up to date with the requirements and regulations obtaining to Health and Safety.
- 4 Ensure that adequate training is provided for all Employees at all levels in the hierarchy of the Company.
- 5 Ensure that only safe working procedures and methods are adopted in the Company's activities and that they are observed and appraised by the Divisional Managers on a regular basis.
- 6 Ensure that proper accident reporting procedures are carried out and that action is taken to prevent recurrence of identified incidents.
- 7 Ensure that safety information is correctly and appropriately distributed.
- 8 Promote generally a philosophy and culture within the Company towards health and welfare matters.

Divisional Safety Officers

Principal Responsibilities

The Divisional Managers have an over-riding general responsibility for ensuring that the personnel in their charge adhere to the safety regulations in conformity with the requirements of the law.

- 1 Accept personal responsibility for understanding and ensuring compliance with the Company's Health and Safety Policy.
- 2 Ensure familiarity and compliance with the regulations applicable to the Company's activities in the office, warehouse and on site and insist that the appropriate regulations are observed.
- 3 Ensure that, where appropriate, Welfare and Safety regulations as applicable to office, warehouse and contracting activities are routinely conveyed to Employees and ensure that they are obeyed.
- 4 Ensure that Employees at all times are discouraged and dissuaded from taking unnecessary risks.
- 5 Ensure that new Employees and associated Sub-Contractors learn to adopt risk-free working practices.

- 6 Ensure that new Employees are trained to look for and initiate habits that eliminate hazards.
- 7 Actively eliminate horseplay in the work place and exercise all due diligence to reprimand any Employee who fails to consider their own well-being and that of others.
- 8 Ensure that by positive example and leadership a culture of safety awareness among all personnel is established.

Site Agents

Principal Responsibilities

Site Agents have an over-riding general responsibility for ensuring, so far as is reasonably practicable, that the men/women and Sub-Contractors in their charge adhere to the safety regulations in conformity with the requirements of the law.

- 1 Liaison with the Contracts Manager in all safety, health and welfare matters.
- 2 To ensure that appropriate steps are taken at all times to prevent injury to personnel and damage to plant and equipment.
- 3 To assess the need for protective clothing and equipment on site and ensure that it is used.
- 4 To ensure that safety regulations and safe working practices and procedures are observed at all times.
- 5 Ensure that all Operatives understand that injury prevention is an integral part of Armourcoat's operational policy and practice.
- 6 At no time shall defective or unroadworthy vehicles be used until the defect has been made good.

Operatives

Principal Responsibilities

To ensure:

- 1 That site procedures are conducted at all times with an awareness of the need for safe working practices.
- 2 To eliminate horseplay that can inadvertently lead to injury.
- 3 That the correct tools and equipment are selected for each and every job, that the safety equipment and protective clothing supplied - helmets, goggles, gloves, respirators, high visibility waistcoats and ear protectors etc are used when and where appropriate.

- 4 Examine tools, electrical cables and equipment prior to use and report all defects in plant and equipment when observed and not to use defective plant and equipment.
- 5 Develop a personal concern for personal safety and for the safety of others, particularly newcomers.
- 6 Avoid improvising which might entail risks.
- 7 Keep aware and suggest ways of eliminating hazards from the workplace.
- 8 At no time shall defective or unroadworthy vehicles be used until the defect has been made good.

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